

The disclosure of expenses for the HQCA Board of Directors reflects our commitment to transparency and accountability, and our responsibility for the sound financial management of public funds. All expenses are in compliance with the HQCA's Allowable Expense Policy and is aligned with the Government of Alberta's Travel, Meal and Hospitality Expenses Policy, and Public Disclosure of Travel and Expenses Policy.

**HQCA EXPENSE CLAIM for BOARD OF DIRECTORS**
**CLAIMANT:                   DEBORAH APPS**
**DATE:** For the quarter ending December 31, 2017

		CANADIAN FUNDS				
Date	Description of Expense (include # of kilometres)	TRAVEL EXPENSES				Total Amount Claimed
		including airfare, accommodation, meals, taxis, transportation, parking, per diem, etc. Kilometres at \$0.505/km.				
		LOCAL	PROV.	Out of Prov.	GST	
Oct. 25, 2017	Mileage - 79km (Home to YYC - roundtrip)		39.90			39.90
Oct. 25, 2017	Airfare - Air Canada (December Board meeting)		434.25		21.71	455.96
Oct. 26, 2017	Hotel - Matrix		213.17		10.25	223.42
Oct. 26, 2017	Parking - Calgary airport		55.90		2.80	58.70
Nov. 21, 2017	Mileage - 46km (Home to HQCA office, roundtrip)		23.23			23.23
Nov. 21, 2017	Parking - HQCA office		7.00			7.00
						0.00
						0.00
						0.00
						0.00
						0.00
<b>TOTALS</b>		<b>0.00</b>	<b>773.45</b>	<b>0.00</b>	<b>34.76</b>	<b>808.21</b>

**TOTAL CLAIM:                   808.21**
**APPROVED BY:**   A. Fields, Chair, Board of Directors

## EXPENSE CLAIM for Board of Directors

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**HQCA EXPENSE CLAIM for BOARD OF DIRECTORS**

**CLAIMANT:**            **BRUCE HARRIES**

**DATE:** For the quarter ending December 31, 2017

		CANADIAN FUNDS				
Date	Description of Expense (include # of kilometres)	TRAVEL EXPENSES				
		including airfare, accommodation, meals, taxis, transportation, parking, per diem, etc. Kilometres at \$0.505/km.				
		LOCAL	PROV.	Out of Prov.	GST	Total Amount Claimed
24-Oct-17	Airfare - WestJet (October Board meeting)		385.25		18.21	403.46
24-Oct-17	Taxi - YEG to meeting		52.38		2.62	55.00
6-Dec-17	Airfare - WestJet (December Board meeting)		468.75		22.91	491.66
6-Dec-17	Car rental - Enterprise		50.59		2.53	53.12
<b>TOTALS</b>		<b>0.00</b>	<b>956.97</b>	<b>0.00</b>	<b>46.27</b>	<b>1,003.24</b>

TOTAL CLAIM:           **1,003.24**          

APPROVED BY: A. Fields, Chair, Board of Directors

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**HQCA EXPENSE CLAIM for BOARD OF DIRECTORS**

**CLAIMANT:**               **MARIE OWEN**

**DATE:** For the quarter ending December 31, 2017

Date	Description of Expense (include # of kilometres)	CANADIAN FUNDS					Total Amount Claimed
		TRAVEL EXPENSES					
		including airfare, accommodation, meals, taxis, transportation, parking, per diem, etc. Kilometres at \$0.505/km.					
		LOCAL	PROV.	Out of Prov.	GST		
26-Oct-17	Mileage - 15km (Home to Board meeting - roundtrip)	7.58				7.58	
26-Oct-17	Parking - IHE office	13.33			0.67	14.00	
25-Nov-17	Mileage - 15km (Home to panel meeting - roundtrip)	7.58				7.58	
25-Nov-17	Parking - IHE office	13.33			0.67	14.00	
6-Dec-17	Taxi - Home to YEG		71.43		3.57	75.00	
6-Dec-17	Airfare - Air Canada (December Board meeting)		384.25		19.21	403.46	
6-Dec-17	Taxi - YYC to hotel		53.33		2.42	55.75	
6-Dec-17	Dinner - WXYZ		21.85		0.95	22.80	
7-Dec-17	Hotel - Aloft		134.85		6.44	141.29	
7-Dec-17	Taxi - YEG to home		71.43		3.57	75.00	
<b>TOTALS</b>		<b>41.81</b>	<b>737.14</b>	<b>0.00</b>	<b>37.50</b>	<b>816.45</b>	

TOTAL CLAIM:               **816.45**

APPROVED BY:   A. Fields, Chair, Board of Directors

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**HQCA EXPENSE CLAIM for BOARD OF DIRECTORS**

**CLAIMANT: MARY-ANNE ROBINSON**

**DATE:** For the quarter ending December 31, 2017

		CANADIAN FUNDS				
Date	Description of Expense (include # of kilometres)	TRAVEL EXPENSES				Total Amount Claimed
		including airfare, accommodation, meals, taxis, transportation, parking, per diem, etc. <b>Kilometres at \$0.505/km.</b>				
		LOCAL	PROV.	Out of Prov.	GST	
20-Nov-17	Mileage - 34km (Home to Orientation - roundtrip)	17.17				17.17
20-Nov-17	Parking - CPSA office	20.35				20.35
6-Dec-17	Airfare - Air Canada (December Board meeting)		439.25		21.96	461.21
6-Dec-17	Dinner - WXYZ		23.50		1.00	24.50
7-Dec-17	Hotel - Aloft		133.90		6.44	140.34
7-Dec-17	Taxi - Hotel to meeting		7.45		0.32	7.77
7-Dec-17	Taxi - Airport to hotel, roundtrip		138.00		6.00	144.00
<b>TOTALS</b>		<b>37.52</b>	<b>742.10</b>	<b>0.00</b>	<b>35.72</b>	<b>815.34</b>

TOTAL CLAIM: 815.34

APPROVED BY: A. Fields, Chair, Board of Directors

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**HQCA EXPENSE CLAIM for BOARD OF DIRECTORS**

**CLAIMANT: DR. ANTHONY FIELDS**

**DATE:** For the quarter ending December 31, 2017

Date	Description of Expense (include # of kilometres)	CANADIAN FUNDS				
		TRAVEL EXPENSES				
		including airfare, accommodation, meals, taxis, transportation, parking, per diem, etc. <b>Kilometres at \$0.505/km.</b>				
		LOCAL	PROV.	Out of Prov.	GST	Total Amount Claimed
Oct. 2017	HQCA Edmonton office parking	335.00				335.00
Nov. 2017	HQCA Edmonton office parking	150.00				150.00
6-Dec-17	Airfare - Air Canada (December Board meeting)		494.25		24.71	518.96
6-Dec-17	Hotel - Elan		189.21			189.21
6-Dec-17	Uber - Airport to hotel		37.54		1.65	39.19
7-Dec-17	Uber - Office to airport		28.29		1.42	29.71
7-Dec-17	Parking - Edmonton airport		47.62		2.38	50.00
<b>TOTALS</b>		<b>485.00</b>	<b>796.91</b>	<b>0.00</b>	<b>30.16</b>	<b>1,312.07</b>

TOTAL CLAIM: 1,312.07

APPROVED BY: Not applicable

